

Request for Expression of Interest
for
Empanelment of Industry Association with NSDC



EOI No: EOI/NSDC/2025/001

Department- Impact Financing

Important Dates:

Date of commencement of EOI	{04-April-2025};
Last date and Time for receipt of Entity's query on email id empanelment@nsdcindia.org	{04-June-2025} 05:00 PM
Last Date for Receipts of Proposal	{04-July-2025} 05:00 PM
Submission of Proposals	empanelment@nsdcindia.org

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SECTION I: INSTRUCTIONS TO ENTITY (ITB)

A. General Provisions

1. Definitions

- 1.1 “Affiliate(s)” means an individual or an entity that directly or indirectly controls, is controlled by, or is under common control with the Entity.
- 1.2 “Applicable Law” means the laws and any other instruments having the force of law in India.
- 1.3 “Client” means “NSDC” i.e. “National Skill Development Corporation”.
- 1.4 “Entity” means a legally established professional consulting firm or an entity that may provide or provides the Services to the Client under the Contract.
- 1.5 “Contract” means a legally binding written agreement signed between the Client and the Entity.
- 1.6 “Day” means a calendar day, unless otherwise specified as “Business Day”. A Business Day is any day that is an official working day of the Client. It excludes the Client’s official public holidays.
- 1.7 “Experts” means, collectively, Key Experts, Non-Key Experts, or any other personnel of the Entity, Sub-Entity or Joint Venture member(s).
- 1.8 “Government” means the Government of India.
- 1.9 “In writing” means communicated in written form (e.g. by mail, e-mail, including, if distributed or received through the electronic-procurement system used by the Client) with proof of receipt.
- 1.10 “Key Expert(s)/Employees” means an individual professional whose skills, qualifications, knowledge, and experience are critical to the performance of the Services under the Contract and whose CV is taken into account in the technical evaluation of the Entity’s proposal.
- 1.11 “ITB” (this Section I of the REOI) means the Instruction to Entity that provides the Entity about all the information needed to prepare their Proposals.
- 1.12 “Non-Key Expert(s)” means an individual professional provided by the Entity or its Sub-Entity and who is assigned to perform the Services or any part thereof under the Contract and whose CVs are not evaluated individually.
- 1.13 “Proposal” means the Technical Proposal and the Financial Proposal of the Entity.
- 1.14 “REOI” means the Request for Expression of Interest to be prepared by the Client for the selection of Entity.
- 1.15 “Services” means the work to be performed by the Entity pursuant to the Contract.
- 1.16 “Sub-Entity/Contractor” means an entity to whom the Entity intends to subcontract any part of the Services while the Entity remains responsible to the Client during the whole performance of the Contract.
- 1.17 “Terms of Reference (TORs)” means the Terms of Reference that explain the objectives, scope of work, activities, and tasks to be performed, respective responsibilities of the Client and the Entity, and expected results and deliverables of the assignment.

2. Introduction

- 2.1 National Skill Development Corporation (NSDC), the client, intends to select an Agency for *the NSDC Affiliation Partner Network* (hereinafter called “Entity”) and hence, Invites expressions of interest from eligible and qualified Entity for shortlisting.

- 2.2 Entity interested in participating in this bid are invited to submit their proposal / documents against this REOI.
- 2.3 The Entity should familiarize themselves with the local conditions and take them into account in preparing their Proposals.
- 2.4 Pre-EOI meeting will be held as per the scheduled date and time given under important dates. Attending any such pre-proposal meeting is optional and is at the Entity's expense.
- 2.5 The Client will timely provide, at no cost to the Entity, the inputs, relevant project data, and reports required for the preparation of the Entity's Proposal.
- 2.6 The information contained in this document or information provided subsequently to Entity(s) whether verbally or in documentary form by or on behalf of the Client, is on the terms and conditions set out in this document and all other terms and conditions subject to which such information is provided.
- 2.7 This document is not an agreement and is not an offer or invitation by the Client to any parties other than the Entity(s) who are qualified to submit the bids (hereinafter individually and collectively referred to as Entity or Entity respectively). The purpose of this document is to provide the Entity with information to assist in the formulation of their proposals.
- 2.8 This document does not claim to contain all the information each Entity requires. Each Entity may conduct its own independent investigations and analysis and is free to check the accuracy, reliability, and completeness of the information in this document. The Client makes no representation or warranty and shall incur no liability under any law, statute, rules, or regulations as to the accuracy, reliability, or completeness of this document.
- 2.9 The information contained in the document is selective and is subject to updating, expansion, revision, and amendment.
- 2.10 Client reserves the right of discretion to change, modify, reject, add to, or alter any or all the provisions of this document and/or the bidding process, without assigning any reasons whatsoever. Client in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this document.
- 2.11 The client reserves the right to reject any or all proposals received in response to this document at any stage without assigning any reason whatsoever. The decision of the Client shall be final, conclusive, and binding on all the parties.

3. Conflict of Interest

- 3.1 The Entity is required to provide professional, objective, and impartial advice, always holding the Client's interests' paramount, strictly avoiding conflicts with other assignments or its own corporate interests and acting without any consideration for future work.
- 3.2 The Entity has an obligation to disclose to the Client any situation of actual or potential conflict that impacts its capacity to serve the best interest of its client. Failure to disclose such situations may lead to the disqualification of the Entity or the termination of its Affiliation / Contract and/or sanctions by the Client.
- 3.3 Without limitation on the generality of the foregoing, the Entity shall not be hired under the circumstances set forth below:
 - 3.3.1 **Conflicting activities:** Conflict between consulting activities and procurement of goods, works or non-consulting services: a firm that has been engaged by

the Client to provide goods, works, or non-consulting services for a project, or any of its Affiliates, shall be disqualified from providing consulting services resulting from or directly related to those goods, works, or non-consulting services. Conversely, a firm hired to provide consulting services for the preparation or implementation of a project, or any of its Affiliates, shall be disqualified from subsequently providing goods or works or non-consulting services resulting from or directly related to the consulting services for such preparation or implementation.

3.3.2 **Conflict among consulting assignments:** a Entity (including its Experts and Sub-Entity) or any of its Affiliates shall not be hired for any assignment that, by its nature, may be in conflict with another assignment of the Entity for the same or for another Client.

3.3.3 **Conflicting relationships with the Client's staff:** a Entity (including its Experts and Sub-Entity) that has a close business or family relationship with a professional staff of the Client who are directly or indirectly involved in any part of

- i. the preparation of the Terms of Reference for the assignment,
- ii. the selection process for the Contract, or
- iii. the supervision of the Contract, may not be awarded a Contract, unless the conflict stemming from this relationship has been resolved in a manner acceptable to the Client throughout the selection process and the execution of the Contract.

4. Corrupt and Fraudulent Practices

- 4.1 The Client requires compliance with its policy regarding corrupt and fraudulent practices as set forth in **Section V**.
- 4.2 In further pursuance of this policy, Entity shall permit and shall cause their agents, Experts, Sub-Entity, sub-contractors, services providers, or suppliers to permit the Client to inspect all accounts, records, and other documents relating to the submission of the Proposal and contract performance (in case of an award), and to have them audited by auditors appointed by the client.

5. Eligibility Criteria

- 5.1 Only those Entity who qualify for the eligibility criteria shall be eligible for further stage.
- 5.2 Detailed eligibility criteria are given under "**Section II**" of this REOI.

6. Duration of Empanelment

- 6.1 The duration of the empanelment shall be *as specified in the Schedule of Requirements / ToR*.
- 6.2 The quality of service provided by the Entity and the performance of the Entity shall be reviewed continuously and in case the performance is
 - a. found unsatisfactory, the Entity's affiliation / contract can be terminated at the Client's discretion in writing by giving 30 days' notice to the Entity. The Entity in these 30 days will ensure that they share / transfer all the knowledge, deliverable, software, documents developed during the period for this project to the Client or an agency appointed by the Client.
 - b. found satisfactory, the Entity's affiliation / contract can be extended for another

one year at the Client's discretion in writing by giving 30 days' notice to the Entity.

B. Preparation for Proposal

7. General Considerations

- 7.1 In preparing the Proposal, the Entity is expected to examine the REOI in detail. Any deficiencies in providing the information and documents requested in the REOI may result in the rejection of the Proposal.

8. Availability and Downloading of the EOI Document

- 8.1 In preparing the Proposal, the Entity is expected to examine the EOI in detail. Any deficiencies in providing the information and documents requested in the REOI may result in the rejection of the Proposal. The Request for Expression of Interest shall be published on our official website. It shall be available for download after the date and time of the start of availability till the deadline for availability as mentioned in the REOI. The downloaded Request for Expression of Interest is free of cost. If the Procuring Entity happens to be closed on the deadline for submitting the EOIs as specified above, this deadline shall not be extended. Any query/ clarification regarding the EOIs may be addressed to NSDC impact financing team at empanelment@nsdcindia.org.

9. Cost of Preparation

- 9.1 The Entity shall bear all costs associated with the preparation and submission of its Proposal, and the Client shall not be responsible or liable for those costs, regardless of the conduct or outcome of the selection process.
- 9.2 The Client is not bound to accept any proposal and reserves the right to annul the selection process at any time prior to selection, without thereby incurring any liability to the Entity.

10. Language

- 10.1 The Proposal, as well as all correspondence and documents relating to the Proposal exchanged between the Entity and the Client, shall be written in "English".

11. Documents Comprising the Proposal

- 11.1 The Proposal shall comprise the following documents as listed below
- Documents to be submitted for Eligibility Criteria as per Section II
 - Documents for Technical Evaluation Criteria as per Section III
 - All Forms as per section IV
 - Any other documents requested under this REOI

12. Only One Proposal

- 12.1 The Entity shall submit only one Proposal. If a Entity submits or participates in more than one proposal, all such proposals shall be disqualified and rejected.

13. Proposal Validity

- 13.1 Entity's Proposal must remain valid up to **180 days** after the Proposal submission deadline. Any bid with less validity is liable for rejection.
- 13.2 During this period, the Entity shall maintain its original Proposal without any change,

including the availability of Key Experts, the proposed rates and the total price.

- 13.3 If it is established that any Entity was not available at the time of Proposal submission or was included in the Proposal without his/her confirmation, such Proposal shall be disqualified and rejected for further evaluation.

14. Extension of Proposal Validity Period

- 14.1 The Client will make its best effort to complete the evaluation of bid including negotiations within the proposal's validity period. However, should the need arise, the Proposals' validity will automatically extend for 180 days more without any change in the original Proposal submitted by the Entity.
- 14.2 The Entity has the right to refuse to extend the validity of its Proposal, in which case such Proposal shall not be further evaluated.

15. Substitution of Key Experts at extension of Proposal Validity Period

- 15.1 Not Applicable

16. Proposal Security

- 16.1 Proposal security is *not applicable*.

17. Sub-Contracting

- 17.1 The Entity shall not subcontract whole, or any part of the services against the REOI.

18. Clarification and Amendment of REOI

- 18.1 The Entity may seek clarification on any part of the REOI till the date as mentioned under important dates. Any request for clarification must be sent in writing, by email to the Client's email address: empanelment@nsdcindia.org. Client may also respond to the queries raised by Entity through email if no change is required due to Entity's clarification or Entity's clarification is general. Entity to ensure to raise their queries within the specified time.
- 18.2 No other method/means of submission of queries by Entity and / or replying to queries by the client except mentioned above is acceptable under this REOI.
- 18.3 Any addendum/corrigendum issued shall form an integral part of the REOI document.
- 18.4 Entity may regularly visit the NSDC website for any corrigendum/addendum, updated information with respect to REOI and matter incidental thereto.
- 18.5 If the Client deems it necessary to amend the REOI due to clarification, it shall do so by following the procedure described below:
- 18.5.1 At any time before the proposal's submission deadline, the Client may amend the REOI by issuing an amendment in writing or by standard electronic means.
- 18.5.2 If the amendment is substantial, or there is technical issue in submission of bids, the Client may extend the proposal submission deadline to give the Entity reasonable time to take an amendment into account in their Proposals.
- 18.5.3 The Entity may submit a modified Proposal or a modification to any part of it at any time prior to the proposal submission deadline. No modifications to the Proposal shall be accepted after the deadline.

19. Technical Proposal Format and Content

- 19.1 The documents/information's for Eligibility criteria would be submitted as per requirements given under “**Section II**” of the REOI.
- 19.2 The Technical Proposal shall be prepared using the format provided in “**Section IV-Forms**” of the REOI
- 19.3 Only those proposals which qualify on all parameters of Eligibility Criteria will be considered for technical evaluation.
- 19.4 The Technical Proposal shall not include any financial information. A Technical Proposal containing material financial information shall be declared non-responsive.
- 19.5 Entity shall not propose alternative Key Experts. Only one CV shall be submitted for each Key Expert position. Failure to comply with this requirement will make the Proposal nonresponsive.

20. Financial proposal Format and Content (Not applicable)

- 20.1 Not Applicable

C. Submission, Opening and Evaluation

21. Submission of Proposals

- 21.1 The Entity shall submit a signed and complete Proposal comprising the documents and forms in accordance with the REOI. The Entity shall submit Technical and Financial Proposal only through the method mentioned in the REOI.
- 21.2 Only one copy of the proposal can be uploaded. An authorized representative of the Entity shall sign the original submission letters in the required format for the Technical Proposal and shall initial all pages. The authorization shall be in the form of a written power of attorney forming a part of the submitted proposal.
- 21.3 A Proposal submitted by a Joint Venture (if allowed under the REOI) shall be signed by all members so as to be legally binding on all members, or by an authorized representative who has a written power of attorney signed by each member's authorized representative.
- 21.4 Any modifications, revisions, interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the Proposal.
- 21.5 Entity are advised to submit their Proposal strictly based in line with the terms and conditions contained in the REOI documents and without any deviations. Conditional Proposals shall be summarily rejected. However, proposals offered with better specifications/requirements than mentioned in the REOI, if any, may be accepted at the sole discretion of the Client.
- 21.6 Entity shall submit the bid in time. The date and time of the e-Procurement server clock (also displayed on the dashboard of the consultants) shall be the reference time for deciding the closing time of the Proposal submission. Consultants are advised to ensure they submit their Proposal within the deadline of submission, taking the server clock as a reference, failing which the portal shall not accept the Proposal. No request on the account that the server clock was not showing the correct time and that a particular Entity could not submit their Proposal because of this shall be entertained. Failure or defects on the internet or heavy traffic at the server shall not be accepted as a reason for a complaint. The NSDC shall not be responsible for any failure, malfunction or breakdown of the electronic system used during the e-Tender process. However, NSDC reserves the right to extend the bid submission date at its sole

discretion.

22. Confidentiality

- 22.1 From the time the Proposals are opened to the time the closer of REOI process and award of notice for empanelment, the Entity should not contact the Client on any matter related to its Technical Proposal and or financial proposal.
- 22.2 Information relating to the evaluation of Proposals and award recommendations shall not be disclosed to the Entity who submitted the Proposals or to any other party not officially concerned with the process, until the selection process completed.
- 22.3 Any attempt by Entity or anyone on behalf of Entity to improperly influence the Client in the evaluation of the Proposals or selection decisions may result in the rejection of its Proposal.
- 22.4 Notwithstanding the above provisions, from the time of the Proposals' opening to the time of selection, if a Entity wishes to contact the Client on any matter related to the selection process, it should do so only in writing.
- 22.5 This document is meant for specific use by the Entity interested in participating in the current tendering process. This document in its entirety is subject to Copyright Laws. Client expects the Entity or any person acting on behalf of the Entity to strictly adhere to the instructions given in the document and maintain confidentiality of information. The Entity shall be held responsible for any misuse of information contained in the document if such a circumstance is brought to the notice of the client. By downloading the document, the interested Entity is subject to confidentiality clauses.

23. Opening of Bid

- 23.1 Opening of Bid shall be done by impact financing team / evaluation committee.

24. Evaluation of Proposals

- 24.1 The Client's evaluation committee shall evaluate the Proposals in two phases
 - 24.1.1 **Eligibility Criteria:** First evaluation of the documents submitted by Entity against the "**Eligibility Criteria**" shall be evaluated by the client's "Technical Evaluation Committee". The proposal meeting the requirement of Eligibility criteria shall be qualified for the technical evaluation.
 - 24.1.2 **Technical Evaluation:** Technical evaluation of the Entity's qualifying the eligibility criteria shall be done as per the details/requirement specified in **Section IV.**

25. Opening of Financial Proposals and evaluation.

- 25.1 Not applicable

26. Method of Selection

- 26.1 Method of selection applicable under this REOI is based on technical score.
- 26.2 Minimum Qualifying marks for empanelment is 70marks.
- 26.3 Further, pass bids are categorized as per the marks obtained in the evaluation.
- 26.4 NSDC reserves the right to award work to one or more Entity for any specific assignment and the number will depend on requirement.
- 26.5 The decision of NSDC will be final and binding upon all Entity

D. Declaration of shortlisted Entity

27. Notice for affiliation

- 27.1 NSDC will initially inform the successful Entity through an email enclosing the copy of **the notice to affiliation** to start the work. The timeline will start from the date of notice to affiliation.
- 27.2 The name and address of the shortlisted consultant (s) shall be published at the NSDC website.
- 27.3 All Entity shall be advised about shortlisting of their EOIs or otherwise without disclosing the comparative position of their EOIs with that of others.
- 27.4 Shortlisted Entity must not advertise or publish the same in any form without the prior written consent of the NSDC.
- 27.5 Shortlisting an Entity is an administrative process and does not confer any legal or contractual rights on him.
- 27.6 Since original documents/ certificates are not being called for and examined at this stage, all shortlisted shall be conditional upon final verification of such documents/ certificates during the tenure of affiliation.

SECTION II: ELIGIBILITY CRITERIA

EoI from qualified Entity are invited who meet the following criteria

S. No.	Eligibility Criteria	Documents/ Copies to be submitted
1	<p>The Entity must be a registered legal business Entity in India under the Companies Act, or a partnership firm registered under the Limited Liability Partnership Act in India and operating for the years as specified in the eligibility criteria of Terms of Reference in Government & Public Consulting Services from the date of bid publishing.</p> <p>The Entity must have a valid GST registration and PAN number.</p>	<ul style="list-style-type: none"> • Certificates of Registration/ Incorporation • GST registration certificate <p>AND</p> <ul style="list-style-type: none"> • Copy of PAN card
2	The Entity must have a minimum average annual turnover of INR 50 Lakhs in the last three Financial Years i.e., 2023-24, 2022-23 and 2021-22.	CA certificate with UDIN.
3	The Entity should have positive net worth in the past three financial years i.e., 2023-24, 2022-23 and 2021-22.	CA certificate with UDIN and audited balance sheet.
4	The Entity should have a minimum of 3 years of experience in industry representation and workforce development with government / private sector.	Work completion certificate along with Purchase order / work order
5	The Entity should have a minimum of 3 years of experience in Skill Development initiatives with government / private sector.	Work completion certificate along with Purchase order / work order
6	Entity must have a registered office and atleast one training centre in the state where they propose to conduct training.	Telephone Bill/ Electricity Bill / Wi-fi bill/ Water bill
7	The Entity should not be Debarred and / or blacklisted and / or Suspended by any Central / State Government Department/ other government agencies or government affiliate agencies/ Public Sector Undertakings (PSUs)/ any multilateral agency in the last three Financial Years till the date of submission of this bid. <u>A consistent history of court/arbitration decisions against the Entity or existence of ongoing high value disputes may lead to the rejection of the proposal.</u>	The declaration should be given on 100/- Rs. stamp paper duly notarized along with Certificate from the Authorised Signatory/Company Director or equivalent.
8	Affidavit as per Section IV: form 6	The declaration should be given on 100/- Rs. stamp paper duly notarized along with Certificate from the

S. No.	Eligibility Criteria	Documents/ Copies to be submitted
		Authorised Signatory/Company Director or equivalent.
9	Mandatory requirements: All requirements mentioned in the Terms of Reference and Scope of Work must be mandatory complied with. If Entity is not able to provide documents according to TOR, they will be disqualified	Should submit an undertaking on its letterhead duly signed by the authorized representative

Note: - Submission of all the valid/legal legible documents in context to the above table is mandatory. Only those Entity whose proposals meet all the eligibility criteria would be shortlisted for further evaluation.

SECTION III: EVALUATION CRITERIA

The entities shall submit proposal to empanelment@nsdcindia.org. No other method is acceptable for the submission of proposals.

The detailed evaluation criteria below

S. No.	Evaluation Parameters	Max. Marks
1	Organizational Strength (Experience, Industry Representation, Financial Stability)	30
2	Past Experience in Skill Development Projects	25
3	Proposed Methodology & Approach	25
4	Commitment towards Placement & Industry Linkages	20
	Total	100

Note:

- i. Only those Entity who obtain 40 or more marks out of 80 in the first 3 evaluation criteria (20.1 to 20.3) will qualify for technical presentation.
- ii. Minimum qualifying marks for empanelment will be 70.

SECTION IV: FORMS

(Documents Comprising Technical & Financial Proposal)

1. Form 1: Proposal Submission Form

REOI No.:

REOI Title:

{Location, Date}

To: **[Write here Name and address of the Client]**

Dear Sir:

We, the undersigned, offer to provide the services for **[Insert title of assignment]** in accordance with your Request for Proposal No. **[Insert REOI Number]** dated **[Insert REOI Date]** and our Proposal.

“We are hereby submitting our Proposal {in case joint venture allowed in REOI then “Insert a list with full name and the legal address of each member, and indicate the lead member”},

We hereby declare that:

- (a) All the information and statements made in this Proposal are true and we accept that any misinterpretation or misrepresentation contained in this Proposal may lead to our disqualification by the Client and/or may be sanctioned by the client.
- (b) Our Proposal shall be valid and remain binding upon us for the period of **180 days** after the last date of submission.
- (c) If extension of proposal validity required, Our Proposals’ validity will automatically extend for 180 days more without any change in the original Proposal submitted by us and is binding upon us.
- (d) We have no conflict of interest in accordance with ITB 3.
- (e) We meet the eligibility requirements as stated in ITB 5, and we confirm our understanding of our obligation to abide by the NSDC’s policy regarding corrupt and fraudulent practices as per **Section V – Code of Integrity**.
- (f) We, along with any of our sub-Entity, subcontractors, suppliers, or service providers for any part of the selection, are not subject to, and not controlled by any entity or individual that is subject to, a temporary suspension or a debarment imposed by a central government/ministry and or any state/s of India.
- (g) In competing for (and, if the award is made to us, in executing) the contract, we undertake to observe the laws against fraud and corruption, including bribery, in force as per Prevention of Corruption Act, 1988
- (h) Our Proposal is binding upon us and subject to any modifications.

We undertake, if our Proposal is accepted and the Notice for affiliation is issued, to initiate the Services related to the assignment no later than the date indicated in the contract/letter/PO. We understand that the Client is not bound to accept any Proposal that the Client receives.

We remain,

Yours sincerely,

Authorized Signature {In full and initials}: ____

Name and Title of Signatory: _____

Name of Entity: _____

Address: _____

Contact information (phone and e-mail): ____

2. Form 2: Entity Information Form

REOI No.:

REOI Title:

I. General Information

SN	Particulars	Details (Enclose supporting documents, wherever required)
1.	Name of the Entity	
2.	Registered Address	
3.	Concerned person's Name and Designation	
4.	Mobile no	
5.	Email ID	
6.	Entity website URL	

II. Information as per Pre-Qualification Criteria to be furnished (Refer Section III):

SN	Particulars	Details (Enclose supporting documents, wherever required as per)
1.	Entity's Date of Incorporation/ Registration	
2.	Annual Turnover: last three years as mentioned in eligibility criteria	
3.	Relevant Experience:	
4.	Blacklisting Declaration	
5.	Other Declarations as required	

3. Form 3: Entity Past Experience Form

REOI No.:

REOI Title:

1) Relevant Experience	
Assignment No:1	
Name of Client:	
Brief of Services/Product Provided:	
Location and Country:	
Name of Project:	
Year:	
Project Duration:	
Project Value In INR:	
Email id and contact detail of client	
Assignment No:2	
Name of Client:	
Brief of Services/Product Provided:	
Location and Country:	
Name of Project:	
Year:	
Project Duration:	
Project Value In INR:	
Email id and contact detail of client	
<i>Add more details if required</i>	
2) Details of Same service as required in REOI	
Assignment	
Name of Client:	
Brief of Services/Product Provided:	
Location and Country:	
Name of Project:	
Year:	
Project Duration:	
Project Value In INR:	
Email id and contact detail of client	
3) Technical Presentation to be submitted covering the Understanding, A&M and proposing innovations (if any)	

4. **Form 4: Financial Proposal Submission Form**

Not applicable

5. Form 5: Check List for Entity

(To be submitted as part of Technical Proposal on Letter-head)

REOI No.:

REOI Title:

Sr. No.	Documents to be Submitted duly filled, signed	Yes / No
1		
2		
X		
X		
X		
X		
X		
X		
X	Any other requirements, if stipulated in Terms of Reference; or if considered relevant	

6. Form 6 – Format for Affidavit

{To be executed on a stamp paper of requisite value}

Undertaking-cum-Indemnity Bond

I, <name>,<designation>, an authorized signatory and acting on behalf of <name of the Training Centre> (hereinafter referred as “Training Centre”), an organization/company registered under the _____ Act, having its registered office at _____ (enter registered office address) state and undertake to National Skill Development Corporation (“NSDC”) as below:

- (i) That the Training Centre has applied for _____.
- (ii) That all information provided by the Training Centre in pursuance of the REOI for NSDC Affiliation Partner Network is true, accurate, and complete.
- (iii) That I acknowledge that if any information submitted by the Training Centre is found to be false, misleading, or inaccurate at any time, NSDC reserves the right to cancel its registration and take appropriate legal action, including but not limited to terminating any agreement executed with the Training Centre and forfeiting of any registration fee deposited by Training Centre to NSDC. In such eventuality, the Training Centre shall have no claim against NSDC.
- (iv) The Training Centre commits to comply with all applicable rules, regulations, and requirements stipulated by NSDC and undertakes to provide accurate and truthful information at all times.
- (v) Without limiting any other rights which NSDC may have, the Training , Centre shall indemnify, defend, hold harmless and keep indemnified NSDC, its associates, partners or its directors or its employees from and against any claim, including third party claims, or loss including without limitation, fines, penalties, fees, damage, costs (including legal fees and expenses) liability suffered and/or incurred by NSDC, its affiliates or its directors or its employees.

The above undertakings, declarations, confirmations and statements shall be always binding on the Training Centre.

For: _____

Authorized Signatory Name: _____

Name of the Training Centre

Designation: _____

Date:

Place:

Witnessed by:

.....Signature

Name.....

Address.....

SECTION V: FRAUD AND CORRUPT PRACTICES

It should be kept in mind that all actions towards award of Contract and its implementation on the ground have to be fair, consistent, transparent and based on highest standard of ethics. Similarly, Entity/suppliers/contractors/Entity associated in the procurement of Goods, Works & Consultancy, are expected to observe the highest standard of ethics during procurement and execution of contracts. In pursuance to above:

- a. Proposal for award may be rejected, if it determines that the Entity, recommended for award, and/or its employees, sub-contractors, sub-Entity, sub- vendors, agents have engaged in corrupt or fraudulent practices in competing for the Contract in question;
- b. Portion of the funds allocated to a contract may be cancelled, in full or in part, if it is determined that corrupt or fraudulent practices were engaged by contractor/Entity and/or its employees, subcontractors/sub-Entity, sub-vendors, agents for getting the Contract or during the execution of a Contract.
- c. A firm may be declared as ineligible, either indefinitely or for a stated period of time, to be awarded a Contract, if it, at any time, determines that the firm has been engaged in corrupt or fraudulent practices in competing for or in executing the Contract.
- d. For the purpose of above provision, the terms, "Corrupt Practice" and "Fraudulent Practice", mean following:

"Corrupt practice" means offering, giving, receiving, or soliciting anything of value to influence the action of NSDC's official(s) in the procurement process or in the contract execution; and

"Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract and includes collusive practices among Entity (prior to or after bid submission) designed to establish bid/proposal prices at artificial, non- competitive levels.

"Anti-competitive practice" means any collusion, bid rigging or anti-competitive arrangement, or any other practice coming under the purview of The Competition Act, 2002, between two or more Entity, with or without the knowledge of the Procuring Entity, that may impair the transparency, fairness and the progress of the procurement process or to establish bid prices at artificial, non-competitive levels;

"Coercive practice" means harming or threatening to harm, persons or their property to influence their participation in the procurement process or affect the execution of a contract;

"Conflict of interest" means participation by a bidding firm or any of its affiliates that are either involved in the consultancy contract to which this procurement is linked; or if they are part of more than one bid in the procurement; or if the bidding firm or their personnel have relationships or financial or business transactions with any official of Procuring Entity who are directly or indirectly related to tender or execution process of contract; or improper use of information obtained by the (prospective) Entity from the Procuring Entity with an intent to gain unfair advantage in the procurement process or for personal gain; and

"Obstructive practice" means materially impede the Procuring Entity's investigation into allegations of one or more of the above mentioned prohibited practices either by deliberately destroying, falsifying, altering; or by concealing of evidence material to the investigation; or by making false statements to investigators and/or by threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or by impeding the Procuring Entity's rights of audit or access to information;

SECTION VI: TERMS OF REFERENCE

1. Background:

The National Skill Development Corporation (NSDC), under the aegis of the Ministry of Skill Development and Entrepreneurship (MSDE), invites Industry Associations to submit their Expression of Interest (EOI) for empanelment with NSDC. This initiative aims to enhance industry participation in skill development, ensuring industry-aligned training programs that bridge the skill gap and increase employability.

2. Objectives

- Align skill training programs with current and future industry demands.
- Facilitate training, certification, and placement of skilled manpower.
- Promote industry participation in skill development programs.
- Provide mentorship, knowledge sharing, and industry exposure for skill development initiatives.
- Foster sector-specific collaborations for curriculum design, assessments, and employment generation.

3. Scope of Work

- Identify skill gaps and training needs in their respective sectors.
- Develop and implement industry-driven skill development programs.
- Support in mobilization, assessment, and certification of candidates.
- Facilitate placement and entrepreneurship opportunities for trained individuals.
- Promote apprenticeship and internship programs in collaboration with member industries.
- Work with Sector Skill Councils (SSCs) to ensure the alignment of training programs with industry standards.
- Assist in policy recommendations and industry insights for continuous skilling improvements.
- Aggregate industry demand in the futuristic Job roles as indicated in Section VII and implement

***The scope is indicative but not exhaustive**

SECTION VII: ILLUSTRATIVE LIST OF FUTURE JOB ROLES*

S.No.	Sector	QP/Job Role Name	QP Code
1	Aerospace And Aviation	Aerospace Composite Technician	AAS/Q1301
2	Aerospace And Aviation	Aircraft Airframe & Powerplant Technician	AAS/Q2001
3	Aerospace And Aviation	Aircraft Avionics Technician	AAS/Q2002
4	Aerospace And Aviation	Drone Multi Rotor Opertaor	AAS/Q6301
5	Agriculture	Solar Pump Technician	AGR/Q6701
6	Agriculture	Hydroponics Technician	AGR/Q0808
7	Agriculture	Precision Farming Technician	AGR/Q1007
8	Agriculture	Kisan Drone Operator	AGR/Q1006
9	Agriculture	Vriksh Sanrakshak	AGR/Q6107
10	Automotive	Automotive Additive Manufacturing Operator	ASC/Q6410
11	Automotive	Electric Vehicle Assembly Operator	ASC/Q3606
12	Automotive	Electric Vehicle Assembly Technician	ASC/Q3605
13	Automotive	Electric Vehicle Test Engineer	ASC/Q8406
14	Automotive	Electric Vehicle Service Lead Technician	ASC/Q1424
15	Automotive	Electric Vehicle Service technician	ASC/Q1429
16	Automotive	Automotive Additive Manufacturing Engineer	ASC/Q6414
17	Automotive	Bicycle Mechanic	ASC/Q1434
18	Electronics	Electronics Machine Maintenance Executive	ELE/Q2501
19	Electronics	Solar LED Technician	ELE/Q5903
20	Electronics	Battery System Assembly Operator	ELE/Q6604
21	Electronics	Electronic Hardware Assembly Operator	ELE/Q6605
22	Electronics	Battery System Design Engineer	ELE/Q6701
23	Electronics	Motor and Controller Design Engineer	ELE/Q6702
24	Electronics	Battery System Repair Technician	ELE/Q7001
25	Electronics	Motor & Controller Repairing Technician	ELE/Q7002
26	Electronics	Drone Manufacturing and Assembly Technician	ELE/Q7307
27	Electronics	Building Management System Project Manager	ELE/Q7102
28	Electronics	Embedded Full Stack IoT Analyst	ELE/Q1404
29	Electronics	Embedded Software Engineer	ELE/Q1501
30	Electronics	IoT Hardware Analyst	ELE/Q1405
31	Electronics	Mechatronics Maintenance Specialist	ELE/Q7105
32	Electronics	VLSI Design Engineer	ELE/Q1201
33	Electronics	Embedded Product Design Engineer - Technical Lead	ELE/Q1403
34	Electronics	Mechanical Engineering & Plumbing General Manager	ELE/Q7103
35	Electronics	Mechatronics Designer & System Integrator	ELE/Q7107
36	Electronics	Die Attach and Wire Bonding Engineer	ELE/Q0117

37	Electronics	Failure Analysis & Reliability Engineer	ELE/Q0121
38	Electronics	IC Package Engineer	ELE/Q0124
39	Electronics	Laser Marking & Cutting Process Engineer	ELE/Q0118
40	Electronics	Molding Process Engineer	ELE/Q0119
41	Electronics	Package Design Engineer	ELE/Q0123
42	Electronics	Project Manager - Electronics	ELE/Q9801
43	Electronics	Quality Analysis & Reliability Engineer	ELE/Q0120
44	Electronics	Quality Manager - Electronics	ELE/Q7902
45	Electronics	Saw Singulation Process Engineer	ELE/Q0128
46	Electronics	Solder Ball Attach - Process Engineer	ELE/Q0127
47	Electronics	Wafer Back Grinding Engineer	ELE/Q0125
48	Electronics	Wafer Dicing Engineer	ELE/Q0126
49	Electronics	Wafer Test and Sort Engineer	ELE/Q0122
50	Electronics	Robotics Automation Lead	ELE/Q7106
51	Green Jobs	Solar Photovoltaic Entrepreneur	SGJ/Q0901
52	Green Jobs	Green Hydrogen Plant Technician	SGJ/Q0120
53	Green Jobs	Green Hydrogen Plant Entrepreneur	SGJ/Q0121
54	Green Jobs	Junior Technician- Solar EV charging station	SGJ/Q4001
55	Green Jobs	Junior Technician-Solar Cold Storage	SGJ/Q4002
56	Green Jobs	Solar Cold Storage Entrepreneur	SGJ/Q1802
57	Green Jobs	Solar EV Charging Entrepreneur	SGJ/Q1801
58	Green Jobs	Solar PV Cell Manufacturing Technician	SGJ/Q0203
59	Green Jobs	Solar PV Installer (Suryamitra)	SGJ/Q0101
60	Green Jobs	Solar PV Installer -Electrical	SGJ/Q0102
61	Green Jobs	Rooftop Solar Grid Junior Engineer	SGJ/Q0106
62	Green Jobs	Solar PV Installation Helper	SGJ/Q0111
63	Green Jobs	Solar Water Pumping Junior Engineer	SGJ/Q0112
64	Green Jobs	Solar PV Module Manufacturing Technician	SGJ/Q0119
65	Green Jobs	Solar Lighting Assembler	SGJ/Q0201
66	Healthcare	Genetic Counselor	HSS/Q8705
67	Healthcare	Telehealth Services Coordinator	HSS/Q5801
68	Healthcare	Transplant Coordinator	HSS/Q8704
69	Instrumentation	Additive Manufacturing (3D Printing)	IAS/Q5602
70	IT-ITeS	AR/VR Consultant	SSC/Q8801
71	IT-ITeS	AR/VR Architect	SSC/Q8802
72	IT-ITeS	AR/VR Test Engineer	SSC/Q8805
73	IT-ITeS	AR/VR Researcher	SSC/Q8806
74	IT-ITeS	AR/VR Infrastructure Engineer	SSC/Q8807
75	IT-ITeS	AR/VR Support Analyst	SSC/Q8808
76	IT-ITeS	Analyst End Point Security	SSC/Q0905
77	IT-ITeS	Analyst Compliance Audit	SSC/Q0907
78	IT-ITeS	Software Vulnerability/Penetration Tester	SSC/Q0912
79	IT-ITeS	Consultant Network Security	SSC/Q0917
80	IT-ITeS	Forensic Specialist	SSC/Q0922

81	IT-ITeS	Security Infrastructure Specialist	SSC/Q0923
82	IT-ITeS	AI - Data Quality Analyst	SSC/Q8101
83	IT-ITeS	AI - Business Intelligence Analyst	SSC/Q8102
84	IT-ITeS	AI - Data Engineer	SSC/Q8106
85	IT-ITeS	AI - Data Architect	SSC/Q8107
86	IT-ITeS	AI - Solution Architect	SSC/Q8108
87	IT-ITeS	AI-Database Administrator	SSC/Q8109
88	IT-ITeS	DevOps Engineer	SSC/Q8112
89	IT-ITeS	AI - Machine Learning Engineer	SSC/Q8113
90	IT-ITeS	IoT - Product Manager	SSC/Q8201
91	IT-ITeS	IoT - Solution Architect	SSC/Q8202
92	IT-ITeS	IoT - Software Analyst	SSC/Q8205
93	IT-ITeS	IoT - Test Analyst	SSC/Q8206
94	IT-ITeS	IoT - Security Specialist	SSC/Q8207
95	IT-ITeS	IoT - Network Specialist	SSC/Q8208
96	IT-ITeS	IoT - Domain Specialist	SSC/Q8210
97	IT-ITeS	Cloud Consultant	SSC/Q8301
98	IT-ITeS	Cloud Architect	SSC/Q8302
99	IT-ITeS	Cloud Application Developer	SSC/Q8303
100	IT-ITeS	Cloud Infrastructure analyst	SSC/Q8304
101	IT-ITeS	Cloud Administrator	SSC/Q8306
102	IT-ITeS	Site - Reliability Analyst	SSC/Q8307
103	IT-ITeS	Cloud Risk and Compliance Officer	SSC/Q8308
104	IT-ITeS	Cloud Security Analyst	SSC/Q8309
105	IT-ITeS	Product Manager - Web & Mobile	SSC/Q8401
106	IT-ITeS	Application Developer - Web & Mobile	SSC/Q8403
107	IT-ITeS	User Experience Designer	SSC/Q8404
108	IT-ITeS	Mobile Device Management Analyst	SSC/Q8405
109	IT-ITeS	Application Architect - Web & Mobile	SSC/Q8402
110	IT-ITeS	AI - Data Scientist	SSC/Q8104
111	IT-ITeS	3d Printing Software Developer	SSC/Q8902
112	IT-ITeS	ARVR Designer	SSC/Q8803
113	IT-ITeS	Blockchain App Developer	SSC/Q8704
114	IT-ITeS	Blockchain Architect	SSC/Q8702
115	IT-ITeS	Blockchain Security Engineer	SSC/Q8706
116	IT-ITeS	Blockchain Strategist	SSC/Q8701
117	IT-ITeS	Blockchain Support Analyst	SSC/Q8707
118	IT-ITeS	Blockchain Test Engineer	SSC/Q8705
119	IT-ITeS	Core Blockchain Developer	SSC/Q8703
120	Leather	Computerized Pattern Stitching Machine Junior Technician	LSS/Q2202-SI001
121	Life Sciences	Bioinformatics Associate/ Analyst	LFS/Q3904
122	Life Sciences	Bioinformatics Scientist	LFS/Q3905
123	Life Sciences	Biologist/ Biotechnologist	LFS/Q4101

124	Life Sciences	Associate- Regulatory Affairs and Intellectual Property (IVD and Medical Devices)	LFS/Q0513
125	Life Sciences	Associate- Regulatory Affairs and Intellectual Property (IVD and Medical Devices)	LFS/Q0513-SI001
126	Life Sciences	Chemist Store (Pharma, Biological Products and Medical Devices)	LFS/Q0601
127	Life Sciences	Bioinformatics Scientist	LFS/Q3905-SI001
128	Life Sciences	Associate- Store (Pharma/ Bio Pharma / Medical Devices)	LFS/Q0604-SI001
129	Logistics	Land Transportation Executive	LSC/Q1002
130	Logistics	Supply Chain Associate	LSC/Q3201
131	Logistics	Supply Chain Executive	LSC/Q3302
132	Logistics	Warehouse Manager	LSC/Q0103
133	Logistics	Warehouse Associate	LSC/Q0101
134	Logistics	Warehouse Executive	LSC/Q0301
135	Logistics	Warehouse Supervisor	LSC/Q0102
136	Logistics	Drone operator - Over Dimensional Cargo	LSC/Q0403
137	Logistics	Functional Analyst - TMS	LSC/Q0502
138	Logistics	Functional Analyst - WMS	LSC/Q0501
139	Logistics	Packaging Designer	LSC/Q0202
140	Media & Entertainment	3D Printing Operator	MES/Q0511
141	Media & Entertainment	AR/VR Developer	MES/Q0509
142	Media & Entertainment	Technical Artist (AR/VR)	MES/Q2505
143	Rcpsdc	Designer Plastic Products including toys	RSC/Q8004
144	Rcpsdc	Assistant Operator- Plastic 3D Printing	RSC/Q8008
145	Rcpsdc	Operator- Plastic 3D printing	RSC/Q8009
146	Rcpsdc	CAD/ CAM Designer- Plastic Product Including Toys	RSC/Q8005-SI001
147	Telecom	Telecom E-waste Handler	TEL/Q2400
148	Telecom	Telecom Technician - IOT Devices/System	TEL/Q6210
149	Telecom	Telecom Rigger - 5G and Legacy Networks	TEL/Q6212
150	Telecom	Technician 5G - Active Network Installation	TEL/Q6213
151	Telecom	Project Engineer - 5G Networks	TEL/Q6306
152	Telecom	Information and Communication Technology (ICT) Engineer - 5G Networks	TEL/Q6205
153	Telecom	Infrastructure Technician - 5G Networks	TEL/Q4201
154	Telecom	System Architect – 5G Cloud RAN	TEL/Q6305
155	Telecom	AI Devices Installation Operator	TEL/Q6102
156	Telecom	IoT Installation Solution Architect	TEL/Q6216
157	Telecom	Field Management Engineer	TEL/Q6202
158	Telecom	Jr. Technician - Last Mile Active Network	TEL/Q6101
159	Telecom	AI & ML – Jr. Telecom Data Analyst	TEL/Q6602
160	Telecom	Cloud Computing – Jr. Analyst	TEL/Q6215
161	Telecom	Machine Learning (ML) Engineer	TEL/Q6603

162	Telecom	Technical Supervisor – Automatic Train Protection System (ATPS)	TEL/Q6303
163	Telecom	Technician –Automatic Train Protection System (ATPS)	TEL/Q6304
164	Telecom	IoT Technical Service Operator	TEL/Q6214
165	Telecom	Drone Monitoring and Maintenance Associate	TEL/Q6217
166	Tourism And Hospitality	Walk Tour Facilitator	THC/Q4408
167	Tourism And Hospitality	Food styling Photographer	THC/Q0417
168	BFSI	MIS Data Analyst - Financial Services	BSC/Q4101
169	Electronics	Drone Service Technician	ELE/Q7003
170	Leather	Parts Making Helper (Goods & Garments)	LSS/Q5502-SI001
171	Green Jobs	Solar PV Designer	SGJ/Q0110
172	Green Jobs	Solar PV Installer -Civil	SGJ/Q0103
173	Green Jobs	Solar PV Engineer	SGJ/Q0112
174	Green Jobs	O&M Electrical & Instrumentation Technician- Wind Power Plant	SGJ/Q1503
175	Green Jobs	O&M Mechanical Technician-Wind Power Plant	SGJ/Q1502
176	Green Jobs	Wind Resource Assessor and Site Surveyor - Wind Power Plant	SGJ/Q1202
177	Green Jobs	Small Hydro Power Plant Technician-(Jal Urja Mitra)	SGJ/Q0604

** Industry Associations are requested to kindly check the validity of the job roles with the respective SSC before selecting.*

Contact Details

For any queries or further clarification, please contact:

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